

Board of Selectmen
Minutes January 29, 2013

Convened: 6:00 pm

Present: Andrew Artimovich, Chairman
Jeff Bryan
Jane Byrne
Ken Christiansen

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Overtime for this pay period was 2 hours in police.

Bryan made a motion, 2nd by Christiansen to approve the public minutes of 01/22/2013. All were in favor.

The historical society requested the land at the grange be surveyed with boundary markers erected. Bryan estimated the cost to be \$400-500. Bids will be prepared and sent to Anne W. Bialobrzski, Jones and Beach and Tom Brouillette.

Christiansen met with Chief Lemoine and he said the County has begun discussing charging towns for their dispatching services. Artimovich said there have been talks around implementing a per capita fee in for radio improvements. The cost is estimated at \$1.00 per person. This would not be until 2014.

Building Inspector Gil Tuck was in to have the following permits signed:

- William Dow, 405 Middle Road, walk in freezer: signed by Board
- Three G, 26 Spruce Ridge (Lot P), new house: signed by Board.

Chief Robinson was present to discuss increasing the hourly rate for police special details from \$39.00 to \$40.00. Robinson said Epping gets \$40.00 an hour but they are union. Clement said the board should also consider increasing the administration fee to offset the increased retirement rates. The increases would depend on the hourly detail rate. The Board agreed to leave the detail rate as is and reconsider an increase next year. Clement said based on \$39.00, to maintain the same revenue the administration fee would need to increase \$2.09. Byrne made a motion, 2nd by Christiansen to increase the administration fee on all police special details to \$15.09 effective July 1, 2013. All were in favor.

Robinson said you can no longer pre-order the cruisers. He will need to wait until after the town meeting vote to place the order through the vendor chosen from the state bid.

Clement said she followed up with Steve Cummings on the process for driveway inspections. Cummings said he verifies the location of the entrance and inspects the grade, culvert, etc through the town's rights of way. Clement said Reggie Moreau came in earlier today with the plans to reconstruct the driveway on Lot U (1 Balsam Lane). Bryan asked about the 10 foot setback from the property line. Clement said St. Hilaire looked into that and Firefly is grandfathered and does not need to meet that criterion. Clement said on the original plan the driveway was supposed to extend 30 feet from the garage; when it was constructed it was built 42 feet wide which is why it overextends onto the abutting parcel. Moreau has brought these plans to the Bruce's and they are not agreeable. Bryan said they are compliant with all ordinances and there is not much we can do at this point. Clement said there is a purchase and sales agreement on Lot V and Moreau has approached them for a lot line adjustment. The board agreed at this point, this matter is a civil one.

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Clement said Moreau designates a home workforce or not at the time he pulls a building permit. The designation is reflected in the amount paid for impact fees. To date, 7 lots have been designated through the building permit process; however, all 14 deeds that have transferred are subject to the Affordable Housing Covenants which designates them workforce housing. Three that have transferred should be designated. Clement asked if the town wanted to notify the residents even though this is a civil matter. Artimovich said the buyer should know what they are signing and if this was done in error that it is up to them to correct.

Inspector Roy from NH Department of Safety did the final inspection today and all violations have been abated. Roy did mention that while the town was not officially cited she would recommend installing a plexiglass window with a small pass through at the bottom in the town clerk's office. This would be to prevent people from jumping over the counter. Bryan said he would look into the cost. Artimovich recommended passing this on to the safety committee to look into further.

BayRing is offering a one month credit of \$300 due to the prolonged phone service outage.

Artimovich made a motion, 2nd by Christiansen to pay the SFC Engineering Invoice of \$3751.49 out of the CR for Highway Buildings. All were in favor.

Bryan made a motion, 2nd by Christiansen to sign a memo to the planning board requesting proposed driveway locations be added to future subdivision plans. All were in favor.

Bryan made a motion, 2nd by Christiansen to sign the Risk Assessment Questionnaire for Plodzik and Sanderson. All were in favor.

Bryan made a motion, 2nd by Byrne to sign the revised conservation documents for the Kaufman Goun easement. All were in favor.

Clement said MRI will be here on 2/19 for the PLT internal controls audit. They have requested to speak with 3 members of the board at 4pm. Artimovich said that was fine and to post the selectmen's meeting to follow.

The board reviewed all of the prepared documents for the interrogatories for the Pine Road case. No changes were requested and everything will be sent to Fitzgerald to be finalized.

Artimovich made a motion, 2nd by Christiansen to appoint Byrne as the selectmen's representative to the planning board, with Bryan as an alternate. All were in favor.

Motion to adjourn at 6:45 pm made by Christiansen, 2nd by Artimovich; all were in favor.

Respectfully submitted,

Karen Clement

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		WEEKLY TREASURER'S REPORT			
Date:	January 29, 2013				
Citizens General Fund:					
	Previous Balance:		7,357.67		
	Deposits:		55,429.18		
	Payroll:		12,478.49	DD: 7109.24	CK: 5363.36
			3,048.41		
	FICA:				
	A/P: Regular		481,830.50	Coop: \$402,157	Bonds: \$59,912.50
	voided check				
	to Impact Fees		6,001.54		
	From MMA		450,000.00		
	TO MMA				
	Account Balance:		9,427.91		
	Interest Earned YTD:		-		
CD's:	Unrestricted Balance:		-		
MMA:	Unrestricted Balance:		3,265,917.36		
	Total Invested Funds:		3,265,917.36		